



Kendriya Vidyalaya Hebbal Alumni Association

Kendriya Vidyalaya Hebbal. Sadashivnagar Post, Bangalore- 560080

MINUTES OF MEETING

EC MEETING – 09 FEB 2025 CONDUCTED ONLINE OVER ZOOM

Agenda

1. Approval of Previous Meeting Minutes
2. Discussion on signing of a Non-Disclosure Agreement by the EC
3. Finalising and Re-positioning of Mentors/ Co-chairs of SIGs
4. Any other business with the permission of the Chair
5. Closing Remarks & Adjournment

Proceedings

1. The EC meeting was called to order by the Secretary, KVHAA at 2100 Hrs. 07 EC members and Patron participated in the meeting, attendance sheet is placed at Annexure 1. The Secretary warmly welcomed the participants of the meeting.

2. **Approval of Previous Meeting Minutes.** Mr. N Mohan moved the proposal to approve the minutes of the EC meeting held on 22 Jan 2025. The move was seconded by Ms. Sunita H. The EC minutes of 22 Jan 2025 stand adopted.

3. **Discussion on Signing of Non-Disclosure Agreement.** The Secretary brought out the requirement of a Non-Disclosure Agreement (NDA) as a best practice for maintaining confidentiality, ensuring ethical governance, and safeguarding sensitive alumni association data. The NDA is required to be signed by the EC members. A draft NDA was shared. EC decided that the issue requires further deliberation and due decision shall be taken prior the next meeting.

Action - EC

4. **Finalising and Re-positioning of Mentors/ Co-chairs of SIGs.** The Secretary brought out that the Health & Wellness SIG conducted its introductory session with Mr. N Mohan, the Co-chair inviting views of the attendees. During the discussion one of the attendees suggested that the SIGs Health & Wellness and Sports & Fitness be merged since both the groups are complementary and also due to the overlap of members in both

the groups. EC deliberated on the issue and it was decided to retain the SIGs as they are, for now. In respect of appointing new mentors and co-chairs for the SIGs, decision regarding new mentors/ co-chairs was taken for only a few SIGs viz. Karaoke Enthusiasts, Business Connect Group, Sports and Health & Wellness view paucity of time. The list of newly appointed Mentors and Co-chairs for the SIGs mentioned above is placed at Annexure 2. Appointment of mentors & co-chairs for the balance SIGs shall be undertaken subsequently.

5. There being no further points, the meeting concluded with the Secretary thanking the members present. The meeting was closed at 2215 Hrs.

LIST OF ATTENDEES – 09 FEB 2025

The following attended the meeting online: -

- (i) Ms. Sadhana Majumdar, President
- (ii) Ms. Sunita Haridas, Vice President
- (iii) Mr. S Parthasarathy, Secretary
- (iv) Mr. N Mohan, Joint Secretary
- (v) Mr. Rajan Perumal, EC Member
- (vi) Mr. Jagdish Nagbhushan, EC Member
- (vii) Dr. Sangeetha Natarajan, EC Member
- (viii) Dr. Pramod Joshi, Patron

Annexure 2**List of newly appointed Mentors / Co-chairs of SIGs**

Sl No	SIG	Mentor from the EC	Co-Chair 1	Co-Chair 2
1	Karaoke Enthusiasts	Rajan Perumal (w.e.f. Season 2)	Archana R	Parthasarathy
2	Business Connect	Chetan Singh	Surya Prakash	TBD
3	Sports & Fitness	Jagdish N	TBD	TBD
4	Health & Wellness	N Mohan	Sangeetha N	TBD